

RIVERSIDE TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
April 5, 2023

The Regular Meeting of the Riverside Township Board of Education was held on Wednesday, April 5, 2023 at 7:04 p.m., in the Elementary Cafeteria.

Present were: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra, M. Adams and R. O'Brien

Absent were: T. McElroy, E. Mossop, B. Winerling and R. Wrice

Dr. Parker led the flag salute.

Mr. O'Brien announced that adequate notice of the meeting had been given to the public by notifying the Courier Post and the Burlington County Times and posting notice at the Riverside Town Hall on January 12, 2023.

Superintendent, Michael Adams, did a presentation on district happenings. Such as: weekly radio call ins and the winner gets sno cones and popcorn, Mrs. Garvin had a mechanical engineer come in from Lockheed Martin, celebrated pi day, had kite flying, started up intramurals for Spring, 2nd grade went on a field trip for play, middle school had a march madness competition, middle school play is coming up, choir has a new website, Riserams made eggs for the town egg hunt, gave overview of the agenda and he also talked about programs offered during the summer.

Board President, Dr. Parker read the following statement he wrote:

“When the QSAC team reviewed our curriculum, they let us know that several pieces were not correctly built into the district template when it was setup by prior administration.

Since the QSAC team knows it was not the fault of anyone currently here, they gave us the opportunity to re-write all of our documents in order to regain those points on our evaluation. There were roughly 60 that needed to be rewritten to meet requirements. They gave us 28 (calendar) days.

First, thank you Ms. Saia for leading the process, pulling a team together, re-building the template to include the missing pieces, writing documents wherever necessary, and making all this happen.

Thank you Ms. Follis, Ms. Edmonds, Mr. Postell, and Mr. Gorelick for working on moving the existing curriculum into new template and filling in huge portions of the World Language, Science, and Visual and Performing Arts Curriculum.

Finally, a huge thank you to Erika Ruff, who finished her administrative internship on March 6th, but kept working and finalized almost 20 of the documents on her own, and then filling in wherever needed.

This was a group effort, even beyond these 6 individuals, as the other administrators that are here tonight took on extra responsibilities to help free them up.

Their work reminds us that we can do anything in Riverside if we work together.”

STUDENT COUNCIL REPRESENTATIVE

Elysia Espinal reported student council hosted Spring Fever Week, March 20th – 24th. The Sophomores came out as the winner. Ryah Fitzgerald will be distributing free clothing to Riverside families after school this week as her NHS service project. Thank you to all that donated. Alyssa Polonczyk will be collecting toiletries and small non-perishable snacks for the troops as her NHS project. The student council is currently selling Rams tank tops and bucket hats to help reach their state charity goal. If you would like to order or make a donation, please see Mrs. Hunter. On Thursday, April 6th, we are hiding golden eggs in the building. Students finding an egg can return it to Mrs. Hunter for a special treat. Also on April 6th, the FCA will be hosting an egg hunt for the pre-school students.

GOOD NEWS

Mrs. Milch stated the 79th Sports Night was held last weekend with Maroon as the 2023 victor. Actually all of the students who participated in it were winners with their smiles, dances, music, costumes, scenery, and sports competitions. A special thank you to Mrs. Emily Ewan and Mrs. Amanda Smith, who organized everything and kept track of all of the small details. Congratulations to all!

STUDENTS OF THE MONTH

Mr. Shumway, Ms. Follis and Mr. Micucci introduced the following students of the month:

Elementary- Zakir Johnson, 3rd grade; Tristan Downey, 4th grade; Gladys Castillo, 5th grade.

Middle School- Gabrielle DiFilippo, 6th grade; Naielly Da Silva, 7th grade; Aleah Lanier, 8th grade.

High School- Kali Collins, 9th grade; John Williams, 10th grade; Ceiana Lozano, 11th grade; Franklin Trochez, 12th grade.

VISUAL AND PERFORMING ARTS STUDENTS OF THE MONTH

RES – Justin Smith (Choir); **RMS** – David Lacerda (Choir); **RHS** – Crystal Mora (Choir)

CORRESPONDENCE-None

APPROVAL OF MINUTES

On the motion by Mrs. Graf, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting and Regular Board Meeting held on March 9, 2023.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra

Nay: 0

Carried

APPROVAL OF FINANCIAL REPORTS

On the motion by Ms. Koka, seconded by Mrs. Sierra, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (February 28, 2023), the Treasurer's Report (February 28, 2023), the Cafeteria Financial Report (February 28, 2023), the student Activity Financial Report (February 28, 2023), Athletic Council (February 28, 2023), the Budget Status Report (February 28, 2023) and Board Secretary's Certification Budgetary Line Item Status (February 28, 2023), as attached.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra

Nay: 0

Carried

APPROVAL OF BILLS

On the motion by Mr. Greiner, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of April 5, 2023 bills for the Board of Education and the Cafeteria April 5, 2023 as attached.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

BUSINESS & FINANCIAL

Transfer

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such a transfer, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers, as attached.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Fire Drill and Security Report

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the March Fire Drill Report, submitted by Marc

Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robert O'Brien, School Safety Officer, as attached.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Professional Medical Staffing, LLC

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves Professional Medical Staffing, LLC. to provide Registered Nurse services for the 2022-23 school year, as needed, per the attached agreement.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Affirmative Action & Title IX Officer

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby appoints Stacy Saia as Affirmative Action & Title IX Officer for the 2023-2024 school year.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

District Data Specialist

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby appoints **Stacy Saia** as District Data Specialist for the 2023-2024 school year.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

NJCBVI Educational Services Agreement

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the agreement with the NJCBVI to provide educational services to student #360040 in the amount of \$1,968.00 between the dates of 10/3/22 - 6/30/2023.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Advancing Opportunities Contract

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the contract with Advancing Opportunities to provide assistive technology services during the 2022-2023 school year, at the attached contracted rates.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Riverside Township Public School 2023 Partial Window Replacement (GA#23-09)-Bid Award

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves Panoramic Window and Door Systems, Inc. as the lowest bidder and awarded the construction contract in the total amount of \$327,600.00 for the Partial Window Replacement project overseen by Garrison Architects during the Summer 2023. Bid sheet log and required document compliance reviewed by Garrison Architects, per attached Award Recommendation Letter. Pending solicitor approval, if approval not received, next lowest bidder awarded.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

2023-2024 ECPA/ELLI Early Childhood Program Aid District Budget

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2023-2024 ECPA/ELLI Early Childhood Program Aid (ECPA) District Budget, as presented.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

PERSONNEL

Resignation

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, for the purposes of retirement, the resignation from **Robert Cardie**, 11-Month High School Guidance Counselor, effective September 1, 2023.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Resignation

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation from **Colonel (Retired) Joel L. Martin**, JROTC Instructor, effective June 1, 2023.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Advanced Placement High School Tutors

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following Advanced Placement (AP) High School tutors, at the per session rate of \$32.30, for the 2022-2023 school year.

<u>Name</u>	<u>Subject</u>
Scott Atkinson	AP Calculus
Maritza Fee	AP Spanish
Kathleen Kubak	AP Biology
George Postell	AP Statistics
Eileen Williamson	AP Literature

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

New Employees

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following new staff members, as recommended by the Superintendent:

1. **Virginia Parejo**, Elementary School Clerk, at the contracted salary of \$40,634 (Step 0), start date September 1, 2023, for the 2023-2024 school year.
2. **Sandra Pruss**, Superintendent Confidential Secretary, at the pro-rated contract salary of \$58,000, start date August 1, 2023, for the 2023-2024 school year.

3. **Jenyth Ruberte**, HS Instructional Ambulatory Aide, at the hourly rate of \$20.27, start date April 24, 2023, for the 2022-2023 school year, pending sexual misconduct/child abuse review and criminal history.
4. **Raquel Canedo**, Part-Time Interpreter/Clerk, at the hourly rate of \$27.98, start date TBA, for the 2022-2023 school year, pending criminal history.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Staff Development

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2022-2023 school year, as attached.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Volunteer

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteer for the 2022-2023 school year.

<u>Name</u>	<u>Position</u>
Robert Jones	MS Track & Field

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Spring Coach

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following spring coach for the 2022-2023 school year, at the contract salary listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Weightlifting	Carmine Cesare	\$1,450

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Summer Employees

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff extra summer work time, at the contract rates listed.

<u>Name</u>	<u>Days</u>	<u>Per Diem</u>
Vanessa Connearney	10	\$480.09

Mary Louise DiMiero	10	225.01
Jacqueline Edmonds	10	465.30
Walter Huber	10	541.11
William Jackamonis	10	470.13
Virginia Parejo	8	203.17

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra

Nay: 0

Carried

Summer Employee

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff member extra summer work time, at the contract rate listed.

<u>Name</u>	<u>Hours</u>	<u>Per Hour</u>
Andrea Dunlap	40	\$47.34

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra

Nay: 0

Carried

Federal Family Medical Leave

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid Federal Family Medical Leave request from the employee listed below, for the period indicated.

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Yabbe Zagbahu	Custodian	April 3, 2023-July 3, 2023

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra

Nay: 0

Carried

Leave Request

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence request from the employee listed below, for the period indicated:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Libby Riddle-Herzog	ES Basic Skills Aide	May 16-May 19, 2023

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra

Nay: 0

Carried

STUDENTS

Field Trips

On the motion by Mr. Greiner, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips, for the 2022-2023 school year, as attached.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

HIB

On the motion by Mr. Greiner, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for March 2023, as attached.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Fundraisers

On the motion by Mr. Greiner, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers, for the 2022-2023 school year, as attached.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

PROGRAM

Elementary Summer School (20 Day Program)

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the offering of a remedial/support summer school program for designated Riverside students scheduled to be in grades PreK-5 during the 2023-2024 school year, starting July 5, 2023 through August 1, 2023, from 8 AM until 12 PM (Monday-Friday).

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Extended School Year Program (20 Day Program)

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the offering of an extended school year program for Pre-Kindergarten through Grade 5 and MD students Grades 6-12, starting July 5, 2023 through August 1, 2023. Pre-Kindergarten will hold two (2)-2 hour sessions from 8 AM until 10 AM and 10 AM until 12 PM (Monday-Friday). Kindergarten through Grade 5 and MD students Grades 6-12 will one (1) session 8 AM until 12 PM (Monday-Friday).

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

High School Summer School (20 Day Program)

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the offering of a remedial/support summer school program for designated Riverside students scheduled to be in the High School during the 2023-2024 school year, starting July 5, 2023 through August 1, 2023, from 8 AM until 12 (Monday-Friday).

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Elementary School Kindergarten Math Magic Program

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the request to establish an Elementary School Kindergarten Math Magic Program, funded through the American Rescue Plan, for summer 2023, for eight (8)-4 hour sessions, totaling 64 hours with 2 teachers per session, at a per hour rate of \$33.40.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

Elementary School Breakfast and Books Program

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the request to establish an Elementary School Breakfast and Books Program, funded through the American Rescue Plan, for summer 2023, for 1 teacher, 4 days per week, 2 hours per day (which includes organizing guest speakers and breakfast preparation) for 4 weeks, totaling 32 hours, at a per hourly rate of \$33.40.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

RMS 5th to 6th Grade RampEd Up Ram Orientation/Enrichment Program

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves only students transitioning from 5th to 6th grade and are eligible for orientation through Grade RampEd Up Ram Orientation/Enrichment Program from August 14-August 18, 2023, from 10 AM until 12 PM. Students will participate in lessons that are guided by the Renaissance Leadership Curriculum, providing support on how to use applications such as Genesis, advance student's proficiency in Google Apps for Education, and enhance executive functioning skills with organizational techniques, utilization of lockers, and the use of agendas and study skills.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra
Nay: 0
Carried

RMS 7th and 8th Grade Enrichment Program

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves all RMS 7th and 8th Grade students eligible to participate from August 21-25, 2023, from 10 AM until 12PM (Monday-Friday), which will target specific standards that have been identified as weaknesses on NJSLA testing and benchmarking to provide additional support prior to entering into the school year. Additional leadership activities that focus on social, emotional learning, using Renaissance Leadership Curriculum. In addition, enrollment and introduction into technology platforms such as No Red Ink, IXL, iReady, and Common Lit will be included.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra

Nay: 0

Carried

RHS 8th to 9th Grade Ramify Freshman Orientation/Enrichment Program

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the RHS 8th to 9th Grade Ramify Freshman Orientation/Enrichment Program from August 22-August 24, 2023, from 9 AM until 1 PM, consisting of daily focus of social emotional learning, executive functioning, leadership skills, technology utilization, study skills and social norms. In addition, implementation of Naviance and introduction to its uses.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra

Nay: 0

Carried

RHS Enrichment Program

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves all RHS students eligible to participate from August 15-17, 2023, from 9 AM until 1 PM, which will target specific standards that have been identified as weaknesses on NJSLA testing and benchmarking to provide additional support prior to entering into the school year. Enrollment and introduction to tech platforms such as No Red Ink and introduction and implementation of Naviance, and its uses.

VOTE-Aye: D. Graf, W. Greiner, S. Koka, S. Parker, M. Pinho J. Sierra

Nay: 0

Carried

COMMITTEE REPORTS

PERSONNEL & EMPLOYEE RELATIONS – No Report

FINANCE & INSURANCE – No Report

BUILDINGS & GROUNDS –No Report No Report

ATHLETICS – No Report

CURRICULUM – Ms. Koka agreed with Dr. Parker's comments regarding the letter he read about QSAC.

SAFETY & SECURITY – No Report

STUDENT GOVERNMENT – Mrs. Pinho congratulated everyone who participated in Sports Night and congratulated the Maroon team on their win.

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE – No Report

Acknowledgement of Visitors – None

ADJOURNMENT

On the motion by Ms. Pinho, seconded by Mrs. Koka, and carried unanimously, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Robert O'Brien
Board Secretary